

REPORT FOR: CABINET

| | |
|-------------------------------------|--|
| Date: | 13 September 2012 |
| Subject: | Revenue and Capital Monitoring for Quarter 1 as at 30 June 2012 |
| Key Decision: | Yes |
| Responsible Officer: | Julie Alderson, Corporate Director of Resources |
| Portfolio Holder: | Councillor Sachin Shah, Portfolio Holder for Finance |
| Exempt: | No |
| Decision subject to Call-in: | Yes |
| Enclosures: | Appendix 1 - Revenue Commentary Appendix 2 - Capital Monitoring Appendix 3 - Debt Management |

Section 1 – Summary and Recommendations

This report sets out the Council's revenue and capital monitoring position as at 30 June 2012:

Recommendations:

- (a) Note the revenue and capital forecast outturn position at the end of June 2012;
- (b) Approve the virement detailed in paragraph 32;
- (c) Approve changes to the capital programme set out in paragraph 34.

Reason (for recommendation)

To present the forecast financial position and actions required to be taken.

Section 2 – Report

Executive Summary

- 1) The Quarter 1 Revenue and Capital financial monitoring is reporting some early identified risks to the revenue outturn position which come to £426K as set out at Table 1 of the main report. These mostly arise in the Resources Directorate and in Community, Health and Wellbeing, in relation to Community and Culture and therefore the directors in these areas are where possible developing detailed actions to combat and reduce the pressures. This also applies to Environment where there are early emergent pressures on car parking enforcement income, although offsetting savings elsewhere in the directorate are mitigating the effect of this pressure. The Corporate Strategy Board (CSB) wish to ensure that where any pressures are identified that these are reported in a timely way and that management actions to mitigate the pressures are in place and are monitored and reported. The Portfolio Holder for Finance and the S151 officer have asked for the action plans in relation to the areas highlighted to be submitted to them for review.
- 2) The Final Revenue Budget and Medium Term Financial Strategy 2012-13 to 2014-15 report to the February 9th Cabinet set out the budgetary risks facing the Council and the directorates. This made clear that the Council's budget will be under threat from the effects of the recession, the increase in the number of benefit claimants, continuing demographic pressures and increasing homelessness through higher rents and the introduction of the housing benefit cap. Whilst the budget and MTFS has been increased to address these issues through growth for: demography in Adults and Children's Services; homelessness and the impact on Bed and Breakfast; the impact of landfill tax on waste disposal costs; and to reduce historic pressures on income from trade waste and parking enforcement, which have been reducing due to economic pressure, it will still be a challenge to manage and contain all of the complex issues which arise in year.
- 3) The opportunity was taken to address some pressures such as the new responsibilities for Public Health and summer youth projects that emerged after the Budget and MTFS was adopted, as part of the agreed outturn position presented to the June 20th Cabinet, where it was agreed to carry forward £2.7m, of which £1.2m was designated to address some of these budget pressures. However, it was not possible to fund all of the calls for carry forward and these will need to be contained within available budgets and earmarked reserves. The Transformation and Priority Initiatives Fund (TPIF) stands at £1.184m and will provide capacity for invest to save and innovation in year.
- 4) The format of the revenue and capital monitoring is being improved as an integral part of the CIPFA Financial Management Improvement Plan. The main issues for the directorates in respect of budgetary and service performance are included in the main report and Appendix 1 shows the movement in the budget from the original budget agreed at Council; the split between gross expenditure and income; and will shortly include the actual spend to date against the profiled budget. The Council currently uses a standard profile of 1/12ths and will introduce more suitable profiles to reflect actual expenditure patterns.

Introduction

The total projected outturn for the Council at the end of Quarter 1 is £187,362K against a latest budget of £186,936K which represents a projected over spend of £426K, a 0.2% variation to budget. Directorates are implementing action plans to contain expenditure within budget and manage early identified risks. The movement in the budget is tracked at Appendix 2.

Table 1 below summarises the position:

| Original Budget | Directorate | Latest Budget | Reported Outturn | Variation | | |
|-----------------|---------------------------------|----------------|------------------|------------|-------------|---------------|
| | | | | Period 3 | | 2011-12 |
| £000 | | £000 | £000 | £000 | % | £000 |
| 3,638 | Assistant Chief Executive | 4,233 | 4,446 | 213 | 5.04 | -329 |
| 3,324 | Legal and Governance | 3,324 | 3,371 | 47 | 1.41 | 229 |
| 19,402 | Corporate Finance | 20,239 | 20,239 | 0 | 0.00 | 75 |
| 26,364 | Sub Total Resources | 27,796 | 28,056 | 260 | 0.94 | -25 |
| 66,395 | Community, Health and Wellbeing | 75,705 | 76,084 | 379 | 0.50 | -50 |
| 48,635 | Environment | 39,148 | 39,165 | 17 | 0.04 | 1,881 |
| 47,504 | Children's | 47,145 | 47,115 | -30 | -0.06 | -2,545 |
| 3,540 | Place Shaping | 3,573 | 3,558 | -15 | -0.42 | 444 |
| 192,438 | Sub Total Directorate | 193,367 | 193,978 | 611 | 0.32 | -295 |
| 732 | Inflation and Corporate Items | 932 | 932 | 0 | -0.04 | -907 |
| 1,000 | Contingency | 1,000 | 1,000 | 0 | 0.00 | -300 |
| -8,238 | Capital Financing | -8,238 | -8,422 | -184 | 2.23 | -1,602 |
| -2,608 | Council Tax Support Grant | -2,608 | -2,608 | 0 | 0.00 | |
| | Carry Forwards | 2,482 | 2,482 | 0 | - | 1,804 |
| 183,325 | Total Budget Requirement | 186,936 | 187,362 | 426 | 0.23 | -1,300 |

Directorates' Position

Resources

- 1) The Resources Directorate is highlighting a number of areas of risk totalling £260K where it is unable to deliver against efficiency savings included in the 2012-13 budget. These relate to the following plans which have stalled: £100K rising to £350K in 2013-14 and £375K in 2014-15 from merging the Chief Executive's, Corporate Finance and Legal and Governance Directorates into a single Directorate; £60K in Human Resources from improved Learning & Development Commissioning for which plans for delivery are outstanding; £21K rising to £79K in 2013-14 from merging policy and partnership teams across the Council and £34K rising to £68K from providing a centralised performance management resource.

Legal services are reporting a number of pressures. These arise from: the increase in caseload from Children's of around £46K the shared services partnership with Barnet

starting in September which is later than planned and this places a risk of around £50K on the target savings agreed in the Medium Term Financial Strategy (MTFS) of £150K; and the fees from citizenship which are slightly lower for the first quarter by £10K giving a potential projected risk of around £40K for the year. The Director of Legal is looking to cover these pressures where possible. There is a slight risk that Concessionary Fares of £172K declared as a saving in 2011-12 will be reclaimed by London Councils although the Council will strenuously resist this.

Community, Health and Wellbeing

- 2) The overall position for the Directorate is forecast pressures of £379K before a requested virement of £146K which will increase the potential over spend to £525K. The identified pressures are mainly in Community and Culture (£396K).

Adult Services

- 3) Adult Services are reporting a marginal projected overspend of £36K on the total net budget of £61.1m. A number of assumptions are included in the forecast. These include that MTFS savings are on track to be achieved and that an ongoing review of personal budgets will enable £250K of accumulated surplus to be clawed back from clients. Transformation has a small overspend of £45K.
- 4) The improved position on Adults from that reported at Quarter 1 in 2011-12 results from the impact of strengthened controls on care management arrangements introduced in October 2011, the additional growth of £1.5m for demography taking the total to £3m for 2012-13, and the rebalancing of purchasing budgets to align with the latest data available in March 2012. There continues to be some pressure on trying to ensure that the overall growth in numbers is contained within budgetary constraints and this trend is monitored closely. All new placements and personal budgets are subject to rigorous review by the Service Manager and reported to the Divisional Director for Adult Social Care.
- 5) The Consortium for North West London (CNWL) have a forecast over spend of £92K of which Harrow's share is £0.046m and this is built into the overall forecast overspend of £36K. An action plan to recover the position has been requested from them. There is a potential saving of £150K on continuing care cases being reviewed and challenged and financial assessments for some clients in nursing and residential accommodation are to be fast tracked, potentially improving forecast income by £50K.
- 6) The Council is in continuing dialogue with NHS Harrow on their savings programme and potential changes which includes proposals to change s117 and continuing care arrangements. If the Council agreed to these changes and they were implemented, there would be significant pressures on Adult Social Care and also possible pressures in Childrens Services. There may need to be a call on the Council's contingency. The position is under regular review through the budget monitoring process.

Community and Culture

- 7) Community and Culture are reporting a projected overspend of £405K. This principally relates to a shortfall on leisure centre income compared with the budget

(£300K). An action plan is being prepared to mitigate the impact of the estimated shortfall in Leisure income and the position has improved in the month following quarter 1 by approximately £100k.

- 7) An overspend of £100K is forecast in respect of libraries; this relates to the under achievement of MTFs savings for 2012/13 due to the Terms and Conditions cross cutting review overtaking the proposed saving plan for Library Transformation. Mitigation includes ongoing work to identify and recoup income owing, increased income generation and holding of vacant posts plus discussions with contractors re cost management. Managers have been instructed to ensure that any spending is essential. They are working with Procurement to identify procurement savings.

Housing Services

- 8) Currently, Housing Services are reporting an under spend on General Fund services of £98K. This is before a proposed virement of £146K requested for approval at paragraph 32. This is predicated on the current number of families in bed and breakfast at end of June which is 66 increasing by 2 per month extrapolated to year end which would be 84. Although the forecast for Housing Needs is currently within budget, the overall position on homelessness is deteriorating due to the overheated private rented housing market in London, the recession combined with the delayed effects of the 2011 Housing Benefit changes and the next substantial benefit cut in April 2013 (the overall benefit cap which is likely to affect 700+ households in Harrow). If the government also succeeds in making it harder to move households to cheaper accommodation outside Harrow, that will make the position even worse.
- 9) The 2012/13 budget was prepared on the basis that the average number of households in B&B accommodation would be 100; the current forecast is based on an assumption that an average of 73 households would be in B&B accommodation for the rest of the financial year. The Divisional Director, however, is highlighting the risk that the number of households in B&B accommodation could be 125 at the end of the financial year. In this event, and depending on how numbers move each month, forecast expenditure could rise by an estimated amount of £122K. A more accurate prediction will be possible when a few more months' trend data is available and in Quarter 3 when more work has been done on the effect of different benefit changes. The position is being monitored closely.
- 10) The forecast under spend on B&B accommodation is partly offset by an under achievement of net income from Private Sector Leases (£82K) and Help2Let finding fees (£6K). Both schemes are designed to alleviate pressure on B&B by providing incentives to Private Landlords by guaranteeing rent.

Public Health

- 11) A number of carry forward requests were agreed by Cabinet at its meeting on the 20th June in respect of the integration of Public Health Services as shown below.

| | £000 |
|--|------|
| Public Health Carry Forward Requests: | |
| Project Officer | 50 |
| IT Feasibility Study | 8 |
| HR Support & Advice | 15 |
| | 35 |

| | |
|--------------------------------------|------------|
| WLA Procurement Hub Accommodation | 6 |
| Total | 114 |

12) The Department of Health issued guidance on the public health funding arrangements for 2013/14 and future years on 14 June 2012. The guidance sets out current thinking on local authority public health finance and in particular:

- The next steps on moving from the estimates of baseline spending published in February 2012 to actual allocations for 2013-14 (which are not expected to be published until the end of 2012);
- Provides further information on the high level design of the health premium which will be targeted towards areas with the worst health outcomes and most need; and
- Conditions on the ring-fenced public health grant which state how the grant may be used, including proposals for local authority financial reporting requirements on public health spend.

13) At this stage, government has resisted attempts to convert the Advisory Committee on Resource Allocation (ACRA) interim recommendation into cash values as it considers the size of the overall public health resource pot, the pace of moving to the preferred target and potential further changes to methodology and data, following further consultation. Feedback on the issues raised in the guidance is requested by 14 August 2012.

14) A project officer has been appointed and started at the end of July. A return to the Department of Health regarding potential transition costs has been prepared totalling £356K; in addition to the £108K approved and carried forward from 2011-12, transition funding of £100K may be available from the Department of Health but this is not yet confirmed; there is therefore a risk of a potential over spend of £148K. This is not included in the forecast.

15) Harrow and Barnet Councils have agreed in principle to share Public Health Services with Harrow as the host borough. This is subject to the authorities signing a legal agreement and agreeing an operating model.

Community and Environment Services

16) The Directorate has received a budget of £1.7m in 2012-13 to reduce the reliance on capitalisation which led to pressures in 2011-12 when the capital programme was reduced. The forecast outturn shows early indications that the Environment Directorate may have a marginal over spend of £17K. The main variances are ; an over spend on Community and Safety mainly due to under recovery of parking enforcement income (£458K); an under spend in Property & Infrastructure of £283K as a result of additional Service Level Agreement income (£97K) for energy, facilities and building maintenance; a vacancy in Asset Management (£65K) additional rent/parking income (£51K); and additional forecast income (£78K) for Major Works in respect of capital re-charges. There are also under spends in Public

Realm Services (£128K) due to holding vacancies while the detail of the latest transformation projects is fleshed out.

Community Safety

- 17) Community Safety is forecasting to be £456K overspent, largely due to forecast under recovery of parking enforcement income. The Parking Revenue Account is currently forecasting £504K lower income than budgeted, as a result of increasing compliance by motorists. This is an early indication and activity is taking place to mitigate this ongoing pressure, including investment in new cameras and capturing new areas of enforcement as a compliment to traffic management policies. Car parks is forecasting a £60K overspend, largely due to under recovery of machine income. Opportunities to optimise income revenues are being considered including; reducing expenditure on repairs and maintenance; optimising income by reducing parking space vacancies and exploring new pricing strategies; consideration of capital investment to make loss making car parks more attractive and therefore reduce vacancy rates; exploration of possibility of closing loss making car parks; charging for non charge car parks; a tender process is under way for cashless parking, which aims to result in a no cost / income generation contract being awarded. Both the charges for car parks and on street parking are under consideration as part of the Councils parking review. The outcomes of which will form part of the 2013/14 fees and charges paper.
- 18) There are potential risks which have not been reflected in the figures, for example, the Property Services restructure is still on-going. One employee from Major Works left in June and 3 others left in July. The two new commissioning officer posts are being recruited to (there were no successful internal applications) these roles are being covered in the interim by agency staff in order to ensure continuity. It is intended to take actions to mitigate any pressures.
- 19) The contract for corporate repair and maintenance works has been awarded. The actual savings against the £85K MTFS savings in respect of Property Repairs and Maintenance Procurement Value Chain will be monitored.
- 20) Public Realm Services is forecasting to be under spent by £128K due to holding vacancies open within Street Cleansing, Grounds Maintenance and the Business Unit while the detail of the latest transformation projects is fleshed out. Depending on the impact on these services, the vacancies will either be filled via a standard recruitment exercise or will be filled as part of the project change programme to mitigate any job losses from impacted staff across the directorate. It must be stressed that these posts are required to deliver services to the standard the Council expects and that they do not represent any further savings beyond the MTFS.
- 21) There are additional risks around; uncertainty of the tonnages that directly link to the pay as you throw costs from WLWA; achieving the budgeted income from dry recyclables as an element of the income is subject to volatility in the market prices and therefore it is difficult to forecast this income. Last year the variable price element of the dry recyclables income under achieved by £99K. The current contract is currently being tendered and should ease the risk going forward.

Children's Services

- 21) As at Quarter 1 Children's & Families Services is forecasting a marginal under spend of £30K on Council funded Services. There is a net pressure of £.262K on Direct Schools Grant (DSG) funded Services in relation to Special Needs Services but this does not impact the Council budget and is excluded from table 1 above. The main variances are an under spend in Early Intervention and Youth Development of £87K relating to a number of vacancies held at the beginning of the financial year which have subsequently been filled, and a saving of £50K from the remainder of the early delivery of staff savings on the new operating model. There are offsetting pressures on staffing of £54K in Commissioning resulting mainly from interim cover arrangements of the post, and a potential £50K on achieving the savings on Business Support (which has been moved under the management of Children's) which is being monitored closely.
- 22) Targeted Services is forecasting a balanced budget. Within this the Placements Service is expected to under spend by £182K. This is broken down into under spends on Leaving Care Placements of £364K, and £116K on Honeypot Lane and the Firs, offset by over spends on adoption allowances £132K and children's placements £169K. Asylum clients is forecasting an under spend of £63K, which mostly results from a favourable settlement of the 2011-12 grant. These under spends are offset by over spends elsewhere, including £91K on Children Looked After which relates to agency staffing.
- 23) The Director is highlighting the following risks to the position. The PCT has yet to pay 2011-12 invoices totalling £466K. In addition they have challenged the payment of their contributions in 2012-13. The position is being vigorously challenged. The procurement savings target for the year is £870K of which £298K is still in progress. A further £51K of savings has been identified and the forecast assumes that these savings will be all delivered. Some pressures are arising on agency spend, which is £424K in quarter 1. This compares to a total agency budget for the year of £362K. The pressure is contained within the overall position reported and is being managed.

Place Shaping

- 24) The 2012/13 outturn position indicates that the Service will be around £15K under spent against budget. There are some pressures on major development projects salary costs offset by corporate estate increase in rental income.

Capital Financing

- 25) The forecast outturn at quarter 1 is an increase in investment income of £184K arising from the changes in the Treasury Management lending strategy, to take advantage of higher longer term rates on loans offered by government backed banks, adopted by the Council in February 2012.

Carry Forwards

- 26) The Cabinet approved revenue carry forwards of £2.7m as part of the 2011-12 outturn position agreed at the 20 June Cabinet. There are also brought forward balances on the Local Authority Area (LAA) Grant and the Local Planning Development Grant (LPD) of £705K. £2.482m remains to be allocated to the directorates and will be

allocated as it is required, rather than in advance of need. The forecast assumes that all of the carry forwards will be allocated in year.

Housing Revenue Account (HRA)

27) The forecast outturn at quarter 1 is an over spend of £177K. The forecast surplus for the year is £606K against a budget of £783K. The main variance comes from a forecast decrease in service charges income from leaseholders.

Procurement and Commercialisation Efficiency Savings

28) There are no central procurement savings but over £2m procurement savings are built into the MTFs Directorate efficiency plans in 2012-13 with a further £2m in 2013-14. The procurement team is assisting the delivery of these savings and in particular through the following projects: tri-borough review of leisure and library services; print contract; dry recyclables; corporate and housing repair and maintenance; cashless parking and Special Needs Transport.

29) The Commercialisation project is focussed on achieving the Special Needs Transport III project saving which is £500K in 2014-15. Additionally there is a cross cutting target of £100K in the 2012-13 budget to be delivered by the Directorates aided by the Commercialisation interim manager. The following areas are the focus of the project and are intended to yield the additional income target in year; pest control; trade waste; room hire on council owned sites; and helpline and telecare where there are potential cost savings and/or increased income from a rationalisation of the service and charges. Each of these areas is led by a multidisciplinary group and progress is reported monthly to the internal operations board of the Corporate leadership Group.

Transformation and Priority Initiatives Fund (TPIF)

30) The balance on the TPIF approved by the Cabinet at its meeting of 20th June as part of the outturn position was £1.182m. No new bids have been agreed at Quarter 1.

Contingency

31) The Contingency budget stands at £1m. There are no anticipated calls against the Contingency at Quarter 1. However if homelessness does rise at a rate above the current budget provision, there may need to be a call on the contingency later in the year.

Virements

32) Formal virements for which approval is requested this quarter are shown in the table below. All other virements are purely technical, i.e. they do not represent a change to the approved budget or policy. The Director of Resources and 151 officer has recommended that the following temporary virement be made from Housing where the growth in Bed and Breakfast is being contained within budget to date and may have some capacity. The £300K Homelessness reserve earmarked for that purpose in 2011-12 was not ultimately required, and also £740K growth is built into this year's budget. The 151 Officer has affirmed that if the growth in homelessness

goes above the reduced budget, then a call on the Contingency will be considered later in the year.

| Description (from) | £000 | Description (to) | £000 |
|---------------------------|-------------|---|-------------|
| Housing | -146 | Finance – to fund interim finance business partner (FBP) to allow secondment of existing FBP to work on projects. | 100 |
| | | Adults social care -received from PCT in 2011-12 for Memory Services | 42 |
| | | Adults Transformation: Development Fund required to fund Transformation | 4 |
| Total | -146 | | 146 |

Debt Management

33) The position on bad debts for Council Tax and Housing Benefits is included at Appendix 4. The position on Housing Benefits is being closely monitored.

Capital Programme

34) The approved gross Capital Programme at February 16 Council was £44.9m in 2012-13 and £55m in future years. £18.7m was approved in carry forwards as part of the 2011-12 outturn by the Cabinet at their 20 June meeting, increasing the overall programme to £63.6m. The projected under spend at quarter 1 is £8.3m. Of this £6.5m is the anticipated under spend in respect of the Schools Development Programme, and £1.689m is in respect of Resources where £778K is requested to be rephased into 2012-13 and £1.071m is in respect of BTP projects being developed for which a forecast can not be given at this stage. The actual spend to date plus commitments for quarter 1 is only around 5% overall. This indicates that the Council is to have a greater under spend than currently predicted, and all budget holders are being asked to give a more detailed break down of their expected spend at the September Capital Forum which is chaired by the Corporate Director of Resources.

35) The DfE have confirmed an additional allocation of Basic Need Capital Grant to fund the capital cost of pupil growth totalling £2.64m. This will be applied to fund the approved primary school expansion programme, thereby reducing the funding that would have been required from the Council.

Financial Implications

36) Financial matters are integral to the report.

Environmental Impact

37) There are none directly related to this report.

Performance Issues

38) Good financial performance is essential to achieving a balanced budget. The financial performance is integrated with the strategic performance of the Council through quarterly Improvement Boards for each Directorate where the financial position is considered at the same time as performance against key projects, service KPIs (including customer data and complaints) and workforce. Monitoring of finance and performance is reported regularly to the Corporate Strategic Board and Cabinet and is also considered by the Council's Performance and Finance Scrutiny Sub-Committee.

Risk Management Implications

39) The risks to the council and how they are being managed are clearly set out in the report:

Risks included on Directorate risk registers? Yes

Equalities Implications

40) There are no direct equalities impacts arising from the decisions within this report.

Corporate Priorities

41) This report deals with the Revenue and Capital monitoring which is key to delivering the Council's corporate priorities.

Section 3 - Statutory Officer Clearance

| | | |
|----------------------|-------------------------------------|--|
| Name: Julie Alderson | <input checked="" type="checkbox"/> | Chief Financial Officer |
| Date: 21 August 2012 | | |
| Name: George Curran | <input checked="" type="checkbox"/> | on behalf of the Monitoring Officer |
| Date: 21 August 2012 | | |

Section 4 – Performance Officer Clearance

| | | |
|----------------------|-------------------------------------|--|
| Name: Liz Defries | <input checked="" type="checkbox"/> | on behalf of the Divisional Director Partnership, Development and Performance |
| Date: 16 August 2012 | | |

Section 5 – Environmental Impact Officer Clearance

| | | |
|----------------------|-------------------------------------|---|
| Name: John Edwards | <input checked="" type="checkbox"/> | Divisional Director (Environmental Services) |
| Date: 16 August 2012 | | |

Section 6 - Contact Details and Background Papers

Contact: Julie Alderson Email: julie.alderson@harrow.gov.uk

Background Papers: Revenue Budget 2012-13 to 2014-15 and Capital Programme 2012-13 to 2014-15 to February 2012 Cabinet.

**Call-In Waived by the
Chairman of Overview
and Scrutiny Committee**

NOT APPLICABLE

[Call –in applies]

Appendix 1 Revenue – Resources

| Resources | Original Budget £'000 | Brought Forward From 2011/12 £'000 | Virements to date £'000 | Latest Budget £'000 | Outturn Forecast Year end Spend/ Income £'000 | Projected Year end Variation underspend - overspend + £'000 |
|---|--------------------------|---------------------------------------|----------------------------|------------------------|--|--|
| Assistant Chief Executive | | | | | | |
| Gross Expenditure | 1,342 | 0 | 0 | 1,342 | 1,442 | 100 |
| Gross Income | 0 | 0 | 0 | 0 | 0 | 0 |
| | 1,342 | 0 | 0 | 1,342 | 1,442 | 100 |
| Customer Services & IT Client Team | | | | | | |
| Gross Expenditure | 18,355 | 343 | 3 | 18,701 | 18,701 | 0 |
| Gross Income | -901 | 0 | 0 | -901 | -901 | 0 |
| | 17,454 | 343 | 3 | 17,800 | 17,800 | 0 |
| Human Resources, Development & Shared Services | | | | | | |
| Gross Expenditure | 6,243 | 0 | -38 | 6,205 | 6,265 | 60 |
| Gross Income | -1,691 | 0 | 38 | -1,653 | -1,653 | 0 |
| | 4,552 | 0 | 0 | 4,552 | 4,612 | 60 |
| Partnership Development & Performance | | | | | | |
| Gross Expenditure | 2,765 | 0 | 94 | 2,859 | 2,914 | 55 |
| Gross Income | -649 | 50 | -95 | -694 | -694 | 0 |
| | 2,116 | 50 | -1 | 2,165 | 2,220 | 55 |
| Risk Audit & Fraud | | | | | | |
| Gross Expenditure | 4,039 | 0 | -78 | 3,961 | 3,961 | 0 |
| Gross Income | -793 | 0 | 76 | -717 | -717 | 0 |
| | 3,246 | 0 | -2 | 3,244 | 3,244 | 0 |

Appendix 1 – Resources

| Resources | Original Budget £'000 | Brought Forward From 2011/12 £'000 | Virements to date £'000 | Latest Budget £'000 | Outturn Forecast Year end Spend/ Income £'000 | Projected Year end Variation underspend - overspend + £'000 |
|--|--------------------------|---------------------------------------|----------------------------|------------------------|--|--|
| Corporate Items | | | | | | |
| Gross Expenditure | 2 | 0 | 0 | 2 | 2 | 0 |
| Gross Income | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2 | 0 | 0 | 2 | 2 | 0 |
| Legal & Professional | | | | | | |
| Gross Expenditure | 5,224 | 0 | 86 | 5,310 | 5,356 | 46 |
| Gross Income | -1,876 | 0 | -86 | -1,962 | -1,962 | 0 |
| | 3,348 | 0 | 0 | 3,348 | 3,394 | 46 |
| Finance & Director of Finance | | | | | | |
| Gross Expenditure | 2,572 | 0 | 0 | 2,572 | 2,572 | 0 |
| Gross Income | -152 | 0 | 0 | -152 | -152 | 0 |
| | 2,420 | 0 | 0 | 2,420 | 2,420 | 0 |
| Revenue Benefits & TPO | | | | | | |
| Gross Expenditure | 155,043 | 0 | 0 | 155,043 | 155,043 | 0 |
| Gross Income | -154,377 | 83 | 0 | -154,294 | -154,294 | 0 |
| | 666 | 83 | 0 | 749 | 749 | 0 |
| Procurement | | | | | | |
| Gross Expenditure | 15,350 | 0 | 0 | 15,350 | 15,350 | 0 |
| Gross Income | -15,120 | 205 | 0 | -14,915 | -14,915 | 0 |
| | 230 | 205 | 0 | 435 | 435 | 0 |
| Finance Other | | | | | | |
| Gross Expenditure | 5,453 | 300 | 0 | 5,753 | 5,753 | 0 |
| Gross Income | -462 | 0 | 0 | -462 | -462 | 0 |
| | 4,991 | 300 | 0 | 5,291 | 5,291 | 0 |
| Concessionary Fares | | | | | | |
| Gross Expenditure | 9,603 | 0 | 0 | 9,603 | 9,603 | 0 |
| Gross Income | -40 | 0 | 0 | -40 | -40 | 0 |
| | 9,563 | 0 | 0 | 9,563 | 9,563 | 0 |
| Directorate Expenditure Total | 225,991 | 643 | 67 | 226,701 | 226,962 | 261 |
| Directorate Income Total | -176,061 | 338 | -67 | -175,790 | -175,790 | 0 |
| Directorate Total Net | 49,930 | 981 | 0 | 50,911 | 51,172 | 261 |

Appendix 1 Revenue – Community, Health & Wellbeing

| Adults Social Care | Original Budget £'000 | Brought Forward from 2011/12 £'000 | Virements to date | Latest Estimate | Outturn Forecast Year end Spend/ Income £'000 | Projected Year end Variation underspend - overspend + £'000 |
|---|--------------------------|---------------------------------------|-------------------|-----------------|--|--|
| Commissioning & Partnerships | | | | | | |
| Gross Expenditure | 15,845 | | -223 | 15,622 | 15,446 | -176 |
| Gross Income | <u>-1,967</u> | | <u>-57</u> | <u>-2,024</u> | -1,932 | 92 |
| | 13,878 | 0 | -280 | 13,598 | 13,514 | -84 |
| Long Term Care | | | | | | |
| Gross Expenditure | 35,502 | | 11 | 35,513 | 35,469 | -44 |
| Gross Income | <u>-10,981</u> | | <u>-140</u> | <u>-11,121</u> | <u>-10,978</u> | 143 |
| | 24,521 | | -129 | 24,392 | 24,491 | 99 |
| Personalisation and Reablement | | | | | | |
| Gross Expenditure | 21,163 | | -71 | 21,092 | 21,457 | 365 |
| Gross Income | <u>-2,439</u> | | <u>8</u> | <u>-2,431</u> | <u>-2,689</u> | -258 |
| | 18,724 | | -63 | 18,661 | 18,768 | 107 |
| Strategic Management | | | | | | |
| Gross Expenditure | -1,582 | | 2819 | 1,237 | 1,153 | -84 |
| Gross Income | <u>0</u> | | <u>-2591</u> | <u>-2,591</u> | <u>-2,592</u> | -1 |
| | -1,582 | | 228 | -1,354 | -1,439 | -85 |
| Directorate Expenditure Total | 70,928 | | 2,536 | 73,464 | 73,525 | 61 |
| Directorate Income Total | -15,387 | | -2,780 | -18,167 | -18,191 | -24 |
| Directorate Total Net | 55,541 | | -244 | 55,297 | 55,334 | 37 |

Appendix 1 – Community, Health & Wellbeing

| Culture | Original Budget £'000 | Brought Forward from 2011/12 £'000 | Virements to date | Latest Estimate | Outturn Forecast Year end Spend/ Income £'000 | Projected Year end Variation underspend - overspend + £'000 |
|--|--------------------------|---------------------------------------|-------------------|-----------------|--|--|
| Community & Development | | | | | | |
| Gross Expenditure | 3,338 | 0 | 0 | 3,338 | 3,239 | -99 |
| Gross Income | -981 | 0 | 0 | -981 | -882 | 99 |
| Cultural Services | | | | | | |
| Gross Expenditure | 4,053 | 54 | 0 | 4,108 | 4,290 | 182 |
| Gross Income | -2,556 | 0 | 0 | -2,556 | -2,440 | 115 |
| Libraries | | | | | | |
| Gross Expenditure | 6,145 | 0 | 0 | 6,145 | 6,284 | 139 |
| Gross Income | -614 | - | 0 | -614 | -654 | -40 |
| Community & Culture Expenditure Total | 13,536 | 54 | 0 | 13,591 | 13,813 | 222 |
| Community & Culture Income Total | -4,151 | - | 0 | -4,151 | -3,977 | 174 |
| Community & Culture Total Net | 9,385 | 54 | 0 | 9,440 | 9,836 | 397 |

Appendix 1 – Community, Health & Wellbeing

| Housing General Fund | Original Budget | Brought Forward from 2011/12 | Virements to date | Latest Estimate | Outturn Forecast Year end Spend/ Income £'000 | Projected Year end Variation underspend - overspend + £'000 |
|--|-----------------|------------------------------|-------------------|-----------------|---|---|
| | £'000 | £'000 | £'000 | £'000 | | |
| Housing Needs | | | | | | |
| Gross Expenditure | 5,117 | | -10 | 5,107 | 4,406 | -701 |
| Gross Income | -3,246 | | 0 | -3,246 | -2,633 | 613 |
| | 1,871 | 0 | -10 | 1,861 | 1,773 | -88 |
| Housing Partnerships & Strategy | | | | | | |
| Gross Expenditure | 380 | | | 380 | 364 | -16 |
| Gross Income | -5 | | | -5 | -5 | 0 |
| | 375 | 0 | 0 | 375 | 359 | -16 |
| Travellers Site | | | | | | |
| Gross Expenditure | 26 | | | 26 | 26 | 0 |
| Gross Income | -2 | | | -2 | -2 | 0 |
| | 24 | 0 | 0 | 24 | 24 | 0 |
| Other GF Services | | | | | | |
| Gross Expenditure | 362 | | -25 | 337 | 337 | 0 |
| Gross Income | -21 | | | -21 | -21 | 0 |
| | 341 | 0 | -25 | 316 | 316 | 0 |
| Watkins House (Resident Services) | | | | | | |
| Gross Expenditure | 444 | | | 444 | 446 | 2 |
| Gross Income | -27 | | | -27 | -23 | 4 |
| | 417 | 0 | 0 | 417 | 423 | 6 |
| Directorate Expenditure Total | 6,329 | 0 | -35 | 6,294 | 5,579 | -715 |
| Directorate Income Total | -3,301 | 0 | 0 | -3,301 | -2,684 | 617 |
| Directorate Total Net | 3,028 | 0 | -35 | 2,993 | 2,895 | -98 |

Appendix 1 Revenue - Environment

| Environment | Original Budget £'000 | Brought Forward from 2011/12 £'000 | Virements to date | Latest Estimate | Outturn Forecast Year end Spend/ Income £'000 | Projected Year end Variation underspend - overspend + £'000 |
|--------------------------------------|--------------------------|---------------------------------------|-------------------|-----------------|--|--|
| Community Safety | | | | | | |
| Gross Expenditure | 8,582 | | 0 | 8,582 | 8,502 | -80 |
| Gross Income | <u>-10,041</u> | | <u>0</u> | <u>-10,041</u> | <u>-9,504</u> | <u>537</u> |
| | -1,459 | 0 | 0 | -1,459 | -1,002 | 457 |
| Property & Infrastructure | | | | | | |
| Gross Expenditure | 28,030 | | -139 | 27,891 | 31,061 | 3,170 |
| Gross Income | <u>-10,698</u> | | <u>92</u> | <u>-10,606</u> | <u>-14,058</u> | <u>-3,452</u> |
| | 17,332 | | -47 | 17,285 | 17,003 | -282 |
| Public Realm Services | | | | | | |
| Gross Expenditure | 27,761 | | -54 | 27,707 | 27,572 | -135 |
| Gross Income | <u>-5,249</u> | | <u>0</u> | <u>-5,249</u> | <u>-5,242</u> | <u>7</u> |
| | 22,512 | | -54 | 22,458 | 22,330 | -128 |
| Directorate Management | | | | | | |
| Gross Expenditure | 928 | | 0 | 928 | 898 | -30 |
| Gross Income | <u>-64</u> | | <u>0</u> | <u>-64</u> | <u>-64</u> | <u>0</u> |
| | 864 | | 0 | 864 | 834 | -30 |
| Directorate Expenditure Total | 65,301 | | -193 | 65,108 | 68,033 | 2,925 |
| Directorate Income Total | -26,052 | | 92 | -25,960 | -28,868 | -2,908 |
| Directorate Total Net | 39,249 | | -101 | 39,148 | 39,165 | 17 |

Appendix 1 Revenue – Childrens

| Childrens | Original Budget £'000 | Brought Forward from 2011/12 £'000 | Virements to date | Latest Estimate | Outturn Forecast Year end Spend/ Income £'000 | Projected Year end Variation underspend - overspend + £'000 |
|---|--------------------------|---------------------------------------|-------------------|-----------------|--|--|
| Quality Assurance, Commissioning Schools | | | | | | |
| Gross Expenditure | 12,941 | 131 | -268 | 12,804 | 12,908 | 104 |
| Gross Income | -6,396 | 0 | -92 | -6,488 | -6,488 | 0 |
| Early Intervention Service | | | | | | |
| Gross Expenditure | 14,538 | 0 | 0 | 14,538 | 14,451 | -87 |
| Gross Income | -6,844 | 0 | 0 | -6,844 | -6,844 | 0 |
| Targeted Services | | | | | | |
| Gross Expenditure | 17,917 | 0 | 0 | 17,917 | 17,920 | 3 |
| Gross Income | -871 | 0 | 0 | -871 | -871 | 0 |
| Management | | | | | | |
| Gross Expenditure | 499 | 0 | 0 | 499 | 447 | -52 |
| Gross Income | -58 | 0 | 0 | -58 | -58 | 0 |
| Special Needs | | | | | | |
| Gross Expenditure | 23,430 | 0 | 0 | 23,430 | 23,432 | 2 |
| Gross Income | -13,392 | 0 | 0 | -13,392 | -13,392 | 0 |
| Schools | | | | | | |
| Gross Expenditure | 115,707 | 0 | 0 | 115,707 | 115,707 | 0 |
| Gross Income | -109,966 | 0 | 0 | -109,966 | -109,966 | 0 |
| Directorate Expenditure Total | 185,032 | 131 | -268 | 184,895 | 184,865 | -30 |
| Directorate Income Total | -137,527 | 0 | -92 | -137,619 | -137,619 | 0 |
| Directorate Total Net | 47,505 | 131 | -360 | 47,276 | 47,246 | -30 |

Appendix 1 Revenue – Place Shaping

| Place Shaping | Original Budget £'000 | Brought Forward from 2011/12 £'000 | Virements to date | Latest Estimate | Outturn Forecast Year end Spend/ Income £'000 | Projected Year end Variation underspend - overspend + £'000 |
|--|--------------------------|---------------------------------------|-------------------|-----------------|--|--|
| Business Management | | | | | | |
| Gross Expenditure | 0 | | 0 | 0 | 0 | 0 |
| Gross Income | 0 | | 0 | 0 | 0 | 0 |
| | 0 | 0 | 0 | 0 | 0 | 0 |
| Planning Services | | | | | | |
| Gross Expenditure | 4,625 | | 45 | 4,670 | 4,639 | -31 |
| Gross Income | -1,916 | | -45 | -1,961 | -1,933 | 28 |
| | 2,709 | 0 | 0 | 2,709 | 2,706 | -3 |
| Economic Development, Research & Enterprise | | | | | | |
| Gross Expenditure | 1,205 | | 0 | 1,205 | 1,196 | -9 |
| Gross Income | -8 | | 0 | -8 | -8 | 0 |
| | 1,197 | 0 | 0 | 1,197 | 1,188 | -9 |
| Major Development Projects | | | | | | |
| Gross Expenditure | 452 | | 0 | 452 | 491 | 39 |
| Gross Income | -132 | | 0 | -132 | -132 | 0 |
| | 320 | 0 | 0 | 320 | 359 | 39 |
| Corporate Estates | | | | | | |
| Gross Expenditure | 839 | | 33 | 872 | 839 | -33 |
| Gross Income | -1,525 | | 0 | -1,525 | -1,528 | -3 |
| | -686 | 0 | 33 | -653 | -689 | -36 |
| Directorate Expenditure Total | 7,121 | | 78 | 7,199 | 7,165 | -34 |
| Directorate Income Total | -3,581 | | -45 | -3,626 | -3,601 | 25 |
| Directorate Total Net | 3,540 | | 33 | 3,573 | 3,564 | -9 |

Appendix 2 Capital Monitoring

| | Latest Approved Capital Programme (Cabinet February 2012) | | | Latest Forecast | | | C/F from 2011/12 | Adjusted Budget (2012/13 Programme & 2011 C/fwds) | Variance (Forecast Vs Adjusted Budget) | Current Year Expenditure Monitoring | | |
|--------------------------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---|---|-------------------------------------|------------------|----------------------------------|
| | Current Year | Future Years | Total | Current Year | Future Years | Total | | | | Current Year | Current Year | Actual Expenditure to Date |
| Corporate Finance | 7,106,000 | 5,000,000 | 12,106,000 | 9,600,593 | 16,490,062 | 26,090,655 | 4,183,493 | 11,289,493 | (1,688,900) | 367,952 | 109,689 | 5% |
| Community & Environment | 10,647,000 | 18,993,000 | 29,640,000 | 12,304,720 | 0 | 12,304,720 | 1,659,550 | 12,306,550 | (1,830) | 371,090 | 1,525,717 | 15% |
| Community, Health & Wellbeing | 3,961,000 | 4,570,000 | 8,531,000 | 6,054,673 | 152,830 | 6,207,503 | 2,091,283 | 6,052,283 | 2,390 | 282,936 | 55,450 | 6% |
| Children's Services | 10,317,000 | 0 | 10,317,000 | 12,359,098 | 6,503,000 | 18,862,098 | 8,545,098 | 18,862,098 | (6,503,000) | 378,365 | 767,984 | 9% |
| Place Shaping | 5,172,000 | 11,420,000 | 16,592,000 | 5,603,967 | 12,036,500 | 17,640,467 | 431,967 | 5,603,967 | 0 | 456,537 | 256,078 | 13% |
| HRA | 7,697,350 | 15,038,000 | 22,735,350 | 9,382,997 | 0 | 9,382,997 | 1,685,647 | 9,382,997 | 0 | 143,371 | 19,554 | 2% |
| Programme Overheads | 0 | 0 | 0 | 65,350 | 0 | 65,350 | 132,470 | 132,470 | (67,120) | 0 | 0 | 0% |
| Total Capital Programme | 44,900,350 | 55,021,000 | 99,921,350 | 55,371,398 | 35,182,392 | 90,553,790 | 18,729,508 | 63,629,858 | (8,258,460) | 2,000,251 | 2,734,472 | 9% |

Appendix 2 - Capital Monitoring

Place Shaping

| Description | Latest Approved Capital Programme (Cabinet February 2012) | | | Latest Forecast | | | C/F from 2011/12 | Adjusted Budget (2012/13 Programme & 11 C/fwds) | Variance (Forecast Vs Adjusted Budget) | Current Year Expenditure Monitoring | | |
|------------------------------|--|-------------------|-------------------|------------------|-------------------|-------------------|---------------------|---|---|-------------------------------------|----------------|----------------------------------|
| | Current Year | Future Years | Total | Current Year | Future Years | Total | | | | Current Year | Current Year | Actual Expenditure to Date |
| Development of a Consol | 0 | 0 | 0 | 121,529 | | 121,529 | 121,529 | 121,529 | 0 | 413,991 | 31,397 | 366% |
| Civic 1 - Staff Faci | 0 | 0 | 0 | 65,665 | | 65,665 | 65,665 | 65,665 | 0 | 3,559 | 8,500 | 18% |
| St. Anns Road/Havelock Place | 0 | 0 | 0 | 244,773 | | 244,773 | 244,773 | 244,773 | 0 | 25,304 | 100,618 | 51% |
| St Ann's Road (phase 2) | 500,000 | 500,000 | 1,000,000 | 500,000 | 500,000 | 1,000,000 | 0 | 500,000 | 0 | 12,735 | 40,263 | 11% |
| Kymberley Road | 1,000,000 | 0 | 1,000,000 | 1,000,000 | | 1,000,000 | 0 | 1,000,000 | 0 | 0 | 53,300 | 5% |
| College Road | 25,000 | 750,000 | 775,000 | 25,000 | 675,000 | 700,000 | 0 | 25,000 | 0 | 948 | 0 | 4% |
| Station Road | 25,000 | 500,000 | 525,000 | 25,000 | 425,000 | 450,000 | 0 | 25,000 | 0 | 0 | 22,000 | 88% |
| St Johns Road | 100,000 | 125,000 | 225,000 | 100,000 | 125,000 | 225,000 | 0 | 100,000 | 0 | 0 | 0 | 0% |
| Development of a Consol | 1,050,000 | 0 | 1,050,000 | 1,050,000 | 0 | 1,050,000 | 0 | 1,050,000 | 0 | 0 | 0 | 0% |
| Various | 2,472,000 | 9,545,000 | 12,017,000 | 2,472,000 | 10,311,500 | 12,783,500 | 0 | 2,472,000 | 0 | 0 | 0 | 0% |
| | 5,172,000 | 11,420,000 | 16,592,000 | 5,603,967 | 12,036,500 | 17,640,467 | 431,967 | 5,603,967 | 0 | 456,537 | 256,078 | 5 |
| | | | 0 | | | | | | | | | |
| | 5,172,000 | 11,420,000 | 16,592,000 | 5,603,967 | 12,036,500 | 17,640,467 | 431,967 | 5,603,967 | 0 | 456,537 | 256,078 | 5 |

Appendix 2 - Capital Monitoring

Community & Environment

| Description | Latest Approved Capital Programme (Cabinet February 2012) | | | Latest Forecast | | | C/F from 2011/12 | Adjusted Budget (2012/13 Programme & 11 C/fwds) | Variance (Forecast Vs Adjusted Budget) | Budget per SAP | Variance (Sap Vs Adjusted Budget) | Current Year Expenditure Monitoring | | |
|--------------------------|--|------------------|------------------|------------------|--------------|------------------|------------------|--|--|----------------|--------------------------------------|-------------------------------------|---------------|--------------|
| | Current Year | Future Years | Total | Current Year | Future Years | Total | | | | | | Current Year | Current Year | Current Year |
| Parks Infrastructure Pro | 300,000 | 600,000 | 900,000 | 300,000 | | 300,000 | | 300,000 | 0 | 300,000 | 0 | 36,647 | 30,000 | 22% |
| Parks Infrastructure Pro | 1,325,000 | 1,150,000 | 2,475,000 | 1,325,000 | | 1,325,000 | | 1,325,000 | 0 | 0 | 1,325,000 | 0 | 0 | 0% |
| | 1,625,000 | 1,750,000 | 3,375,000 | 1,625,000 | 0 | 1,625,000 | 0 | 1,625,000 | 0 | 300,000 | 1,325,000 | 36,647 | 30,000 | 0 |
| Affordable Warmth - Gra | 0 | 0 | 0 | 7,800 | | 7,800 | 9,630 | 9,630 | (1,830) | 9,630 | 0 | 7,800 | 1,592 | 120% |
| | 0 | 0 | 0 | 7,800 | 0 | 7,800 | 9,630 | 9,630 | (1,830) | 9,630 | 0 | 7,800 | 1,592 | 1 |
| NIS - Harrow on the | 0 | 0 | 0 | 5,000 | | 5,000 | 5,000 | 5,000 | 0 | 5,000 | 0 | 0 | 0 | 0% |
| NIS - Belmont | 0 | 0 | 0 | 284 | | 284 | 284 | 284 | 0 | 284 | 0 | 0 | 0 | 0% |
| NIS - Kenton West | 0 | 0 | 0 | 2,212 | | 2,212 | 2,212 | 2,212 | 0 | 2,212 | 0 | 0 | 0 | 0% |
| NIS - Stanmore | 0 | 0 | 0 | 736 | | 736 | 736 | 736 | 0 | 736 | 0 | 0 | 0 | 0% |
| NIS - Greenhill | 0 | 0 | 0 | 1,256 | | 1,256 | 1,256 | 1,256 | 0 | 1,256 | 0 | 0 | 0 | 0% |
| NIS - Headstone Nort | 0 | 0 | 0 | 2,400 | | 2,400 | 2,400 | 2,400 | 0 | 2,400 | 0 | 0 | 0 | 0% |
| NIS - Headstone Sout | 0 | 0 | 0 | 6,760 | | 6,760 | 6,760 | 6,760 | 0 | 6,760 | 0 | 0 | 0 | 0% |
| NIS - Roxeth | 10,000 | 20,000 | 30,000 | 10,000 | | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 | 0 | 0 | 0% |
| NIS - Roxbourne | 10,000 | 20,000 | 30,000 | 10,000 | | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 | 0 | 0 | 0% |
| NIS - West Harrow | 10,000 | 20,000 | 30,000 | 10,000 | | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 | 0 | 0 | 0% |
| NIS - Harrow on the | 10,000 | 20,000 | 30,000 | 10,000 | | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 | 0 | 0 | 0% |
| NIS - Rayners Lane | 10,000 | 20,000 | 30,000 | 10,000 | | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 | 0 | 0 | 0% |
| NIS - Pinner | 10,000 | 20,000 | 30,000 | 10,000 | | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 | 996 | 0 | 10% |
| NIS - Pinner South | 10,000 | 20,000 | 30,000 | 10,000 | | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 | 0 | 0 | 0% |
| NIS - Belmont | 10,000 | 20,000 | 30,000 | 10,000 | | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 | 0 | 0 | 0% |
| NIS - Canons | 10,000 | 20,000 | 30,000 | 10,000 | | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 | 0 | 0 | 0% |
| NIS - Edgware | 10,000 | 20,000 | 30,000 | 10,000 | | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 | 0 | 0 | 0% |
| NIS - Kenton East | 10,000 | 20,000 | 30,000 | 10,000 | | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 | (3,229) | 0 | -32% |
| NIS - Kenton West | 10,000 | 20,000 | 30,000 | 10,000 | | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 | 0 | 0 | 0% |
| NIS - Queensbury | 10,000 | 20,000 | 30,000 | 10,000 | | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 | 0 | 0 | 0% |
| NIS - Stanmore | 10,000 | 20,000 | 30,000 | 10,000 | | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 | 0 | 0 | 0% |
| NIS - Greenhill | 10,000 | 20,000 | 30,000 | 10,000 | | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 | 0 | 0 | 0% |
| NIS - Harrow Weald | 10,000 | 20,000 | 30,000 | 10,000 | | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 | 0 | 0 | 0% |
| NIS - Hatch End | 10,000 | 20,000 | 30,000 | 10,000 | | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 | 7,474 | 0 | 75% |
| NIS - Headstone Nort | 10,000 | 20,000 | 30,000 | 10,000 | | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 | 0 | 0 | 0% |
| NIS - Headstone Sout | 10,000 | 20,000 | 30,000 | 10,000 | | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 | 0 | 0 | 0% |
| NIS - Marlborough | 10,000 | 20,000 | 30,000 | 10,000 | | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 | 2,000 | 0 | 20% |
| NIS - Wealdstone | 10,000 | 20,000 | 30,000 | 10,000 | | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 | 1,000 | 0 | 10% |
| NIS total | 210,000 | 420,000 | 630,000 | 228,648 | 0 | 228,648 | 18,648 | 228,648 | 0 | 228,648 | 0 | 8,241 | 0 | 1 |

Appendix 2 - Capital Monitoring

| Description | Latest Approved Capital Programme (Cabinet February 2012) | | | Latest Forecast | | | C/F from 2011/12 | Adjusted Budget (2012/13 Programme & 11 C/fwds) | Variance (Forecast Vs Adjusted Budget) | Budget per SAP | Variance (Sap Vs Adjusted Budget) | Current Year Expenditure Monitoring | | |
|-----------------------|--|-------------------|-------------------|------------------|--------------|------------------|------------------|--|--|------------------|--------------------------------------|-------------------------------------|------------------|--------------|
| | Current Year | Future Years | Total | Current Year | Future Years | Total | | | | | | Current Year | Current Year | Current Year |
| Highways Programme | 0 | 0 | 0 | 682,611 | | 682,611 | 682,611 | 682,611 | 0 | 682,611 | 0 | 81 | 0 | 0% |
| Drainage Programme | 0 | 0 | 0 | 53,542 | | 53,542 | 53,542 | 53,542 | 0 | 53,542 | 0 | 2,786 | 0 | 5% |
| Lighting Programme | 0 | 0 | 0 | 701,646 | | 701,646 | 701,646 | 701,646 | 0 | 701,646 | 0 | 87,890 | 0 | 13% |
| Highways Programme | 4,340,000 | 8,680,000 | 13,020,000 | 4,340,000 | | 4,340,000 | 0 | 4,340,000 | 0 | 4,340,000 | 0 | 45,274 | 1,198,918.91 | 29% |
| Drainage Programme | 349,000 | 698,000 | 1,047,000 | 349,000 | | 349,000 | 0 | 349,000 | 0 | 349,000 | 0 | 23,963 | 69,500 | 27% |
| Lighting Programme | 1,000,000 | 2,000,000 | 3,000,000 | 1,000,000 | | 1,000,000 | 0 | 1,000,000 | 0 | 1,000,000 | 0 | 18,062 | 206,030 | 22% |
| Parking Management Pr | 300,000 | 600,000 | 900,000 | 300,000 | | 300,000 | 0 | 300,000 | 0 | 300,000 | 0 | 45,792 | 420 | 15% |
| | 5,989,000 | 11,978,000 | 17,967,000 | 7,426,799 | 0 | 7,426,799 | 1,437,799 | 7,426,799 | 0 | 7,426,799 | 0 | 223,849 | 1,474,869 | 1 |
| Bin Replenishment | 100,000 | 75,000 | 175,000 | 100,000 | | 100,000 | 0 | 100,000 | 0 | 100,000 | 0 | 61,790 | | 62% |
| CA Site Improvements | 100,000 | 75,000 | 175,000 | 100,000 | | 100,000 | 0 | 100,000 | 0 | 100,000 | 0 | 5,593 | 0 | 6% |
| | 200,000 | 150,000 | 350,000 | 200,000 | 0 | 200,000 | 0 | 200,000 | 0 | 200,000 | 0 | 67,383 | 0 | 1 |

Appendix 2 - Capital Monitoring

| Description | Latest Approved Capital Programme (Cabinet February 2012) | | | Latest Forecast | | | C/F from 2011/12 | Adjusted Budget (2012/13 Programme & 11 C/fwds) | Variance (Forecast Vs Adjusted Budget) | Budget per SAP | Variance (Sap Vs Adjusted Budget) | Current Actual Expenditure to Date |
|---------------------------|--|------------------|------------------|------------------|--------------|------------------|------------------|--|--|------------------|--------------------------------------|--|
| | Current Year | Future Years | Total | Current Year | Future Years | Total | | | | | | |
| | | | 0 | | | | | | | | | |
| Cycling Schemes | 0 | 0 | 0 | 11,700 | | 11,700 | 11,700 | 11,700 | 0 | 11,700 | 0 | |
| School Support | 0 | 0 | 0 | 170 | | 170 | 170 | 170 | 0 | 170 | 0 | |
| Major Projects - Mollison | 0 | 0 | 0 | 5,380 | | 5,380 | 5,380 | 5,380 | 0 | 5,380 | 0 | |
| 20mph zones | 440,000 | 3,920,000 | 4,360,000 | 440,000 | | 440,000 | 0 | 440,000 | 0 | 0 | 440,000 | |
| 20mph zones | 140,000 | 0 | 140,000 | 140,000 | | 140,000 | 0 | 140,000 | 0 | 140,000 | 0 | |
| Bus stop accessibility im | 50,000 | 0 | 50,000 | 50,000 | | 50,000 | 0 | 50,000 | 0 | 50,000 | 0 | |
| Disabled parking | 65,000 | 0 | 65,000 | 65,000 | | 65,000 | 0 | 65,000 | 0 | 65,000 | 0 | |
| Accident remedial schen | 100,000 | 0 | 100,000 | 100,000 | | 100,000 | 0 | 100,000 | 0 | 100,000 | 0 | |
| Stanmore Hill / Uxbridge | 30,000 | 0 | 30,000 | 30,000 | | 30,000 | 0 | 30,000 | 0 | 30,000 | 0 | |
| Belmont Trail | 62,000 | 0 | 62,000 | 62,000 | | 62,000 | 0 | 62,000 | 0 | 62,000 | 0 | |
| Local Transport Fund sc | 100,000 | 0 | 100,000 | 100,000 | | 100,000 | 0 | 100,000 | 0 | 100,000 | 0 | |
| Clamp Hill / Uxbridge Rd | 166,000 | 0 | 166,000 | 166,000 | | 166,000 | 0 | 166,000 | 0 | 166,000 | 0 | |
| Bus priority schemes | 100,000 | 0 | 100,000 | 100,000 | | 100,000 | 0 | 100,000 | 0 | 100,000 | 0 | |
| Eastcote Lane - bus prid | 60,000 | 0 | 60,000 | 60,000 | | 60,000 | 0 | 60,000 | 0 | 60,000 | 0 | |
| Common Rd / High Rd - | 75,000 | 0 | 75,000 | 75,000 | | 75,000 | 0 | 75,000 | 0 | 75,000 | 0 | |
| Eastcote Lane / Rayners | 50,000 | 0 | 50,000 | 50,000 | | 50,000 | 0 | 50,000 | 0 | 50,000 | 0 | |
| Freight management sch | 100,000 | 0 | 100,000 | 100,000 | | 100,000 | 0 | 100,000 | 0 | 100,000 | 0 | |
| London Rd - Morcombe | 174,000 | 0 | 174,000 | 174,000 | | 174,000 | 0 | 174,000 | 0 | 174,000 | 0 | |
| A 312 Bessborough Road | 84,000 | 0 | 84,000 | 84,000 | | 84,000 | 0 | 84,000 | 0 | 84,000 | 0 | |
| Uxbridge Rd | 113,000 | 0 | 113,000 | 113,000 | | 113,000 | 0 | 113,000 | 0 | 113,000 | 0 | |
| A 409 High Street - East | 31,000 | 0 | 31,000 | 31,000 | | 31,000 | 0 | 31,000 | 0 | 31,000 | 0 | |
| Lowlands Rd | 120,000 | 0 | 120,000 | 120,000 | | 120,000 | 0 | 120,000 | 0 | 120,000 | 0 | |
| A 312 Northolt Road | 38,000 | 0 | 38,000 | 38,000 | | 38,000 | 0 | 38,000 | 0 | 38,000 | 0 | |
| A 410 Uxbridge Road - N | 41,000 | 0 | 41,000 | 41,000 | | 41,000 | 0 | 41,000 | 0 | 41,000 | 0 | |
| A 404 Pinner Road - No | 84,000 | 0 | 84,000 | 84,000 | | 84,000 | 0 | 84,000 | 0 | 84,000 | 0 | |
| TfL Total | 2,223,000 | 3,920,000 | 6,143,000 | 2,240,250 | 0 | 2,240,250 | 17,250 | 2,240,250 | 0 | 1,800,250 | 440,000 | |
| Provision of New Bus Ro | 0 | 0 | 0 | 22,257 | | 22,257 | 22,257 | 22,257 | 0 | 22,257 | 0 | |
| Warren Lane Highway Ir | 0 | 0 | 0 | 153,966 | | 153,966 | 153,966 | 153,966 | 0 | 153,966 | 0 | |
| | 0 | 0 | 0 | 176,223 | 0 | 176,223 | 176,223 | 176,223 | 0 | 176,223 | 0 | |
| High Priority Plan Mainte | 300,000 | 575,000 | 875,000 | 300,000 | | 300,000 | 0 | 300,000 | 0 | 300,000 | 0 | |
| Corporate Accomodation | 100,000 | 200,000 | 300,000 | 100,000 | | 100,000 | 0 | 100,000 | 0 | 100,000 | 0 | |
| | 400,000 | 775,000 | 1,175,000 | 400,000 | 0 | 400,000 | 0 | 400,000 | 0 | 400,000 | 0 | |
| | 10,647,000 | 18,993,000 | 29,640,000 | 12,304,720 | 0 | 12,304,720 | 1,659,550 | 12,306,550 | (1,830) | 10,541,550 | 1,765,000 | 3 |

Appendix 2 - Capital Monitoring

Community Health & Wellbeing

| Description | Latest Approved Capital Programme (Cabinet February 2012) | | | Latest Forecast | | | C/F from 2011/12 | Adjusted Budget (2012/13 Programme & 11 C/fwds) | Variance (Forecast Vs Adjusted Budget) | Current Year Expenditure Monitoring | | |
|----------------------------------|--|------------------|------------------|------------------|----------------|------------------|------------------|--|--|-------------------------------------|---------------|-------------------------------|
| | Current Year | Future Years | Total | Current Year | Future Years | Total | | | | Current Year | Current Year | Actual Expenditure to Date |
| Bentley Reablement centre | 0 | 0 | 0 | 150,000 | | 150,000 | 150,000 | 150,000 | 0 | 0 | 0 | 0% |
| Milman's Day Centre - Remode | 0 | 0 | 0 | 346,880 | | 346,880 | 346,880 | 346,880 | 0 | 0 | 0 | 0% |
| NRC - Autism Service | 0 | 0 | 0 | 32,810 | | 32,810 | 32,810 | 32,810 | 0 | 0 | 0 | 0% |
| Milap Kitchen - Relocation and | 0 | 0 | 0 | 14,670 | | 14,670 | 14,670 | 14,670 | 0 | 11,798 | 0 | 80% |
| Residential Provisio | 0 | 0 | 0 | 85,950 | | 85,950 | 85,950 | 85,950 | 0 | 74,233 | 0 | 86% |
| Supported Housing (HIV) | 0 | 0 | 0 | 551,330 | | 551,330 | 551,330 | 551,330 | 0 | 0 | 0 | 0% |
| Bentley Reablement centre | 657,000 | 300,000 | 957,000 | 657,000 | | 657,000 | 0 | 657,000 | 0 | 0 | 0 | 0% |
| Stabilisation and development | 180,000 | 0 | 180,000 | 180,000 | | 180,000 | 0 | 180,000 | 0 | 0 | 0 | 0% |
| Adults Social Care-Framework | 250,000 | 0 | 250,000 | 250,000 | | 250,000 | 0 | 250,000 | 0 | 8,550 | 55,450 | 26% |
| | 1,087,000 | 300,000 | 1,387,000 | 2,268,640 | 0 | 2,268,640 | 1,181,640 | 2,268,640 | 0 | 94,580 | 55,450 | 7% |
| Disabled Facilities Grants (own | 0 | 0 | 0 | 286,230 | | 286,230 | 286,230 | 286,230 | 0 | (132,221) | 0 | -46% |
| Better Homes Grants | 0 | 0 | 0 | 46,110 | 19,770 | 65,880 | (31,090) | (31,090) | 77,200 | (49,697) | 0 | -108% |
| Empty Homes Grant | 0 | 0 | 0 | 133,830 | 69,000 | 202,830 | (24,160) | (24,160) | 157,990 | (45,000) | 0 | -34% |
| Salary Costs Empty H | 0 | 0 | 0 | 28,450 | 44,290 | 72,740 | 32,740 | 32,740 | (4,290) | 0 | 0 | 0% |
| Better Homes Grants | 0 | 0 | 0 | 46,110 | 19,770 | 65,880 | 32,040 | 32,040 | 14,070 | 0 | 0 | 0% |
| Empty Homes Grant | 0 | 0 | 0 | 0 | 0 | 0 | 210,580 | 210,580 | (210,580) | 0 | 0 | 0% |
| Watkins House - Upgrading As | 0 | 0 | 0 | 20,000 | | 20,000 | 20,000 | 20,000 | 0 | 0 | 0 | 0% |
| Disabled Facilities Grants (own | 2,000,000 | 3,070,000 | 5,070,000 | 2,000,000 | | 2,000,000 | 0 | 2,000,000 | 0 | 410,274 | 0 | 21% |
| Private Sector Rented Housing | 70,000 | 0 | 70,000 | 70,000 | | 70,000 | 0 | 70,000 | 0 | 0 | 0 | 0% |
| Empty Homes Grant | 100,000 | 0 | 100,000 | 100,000 | | 100,000 | 0 | 100,000 | 0 | 5,000 | 0 | 5% |
| | 2,170,000 | 3,070,000 | 5,240,000 | 2,730,730 | 152,830 | 2,883,560 | 526,340 | 2,696,340 | 34,390 | 188,356 | 0 | 7% |
| Leisure Centre and other sites | 0 | 0 | 0 | 40,787 | | 40,787 | 40,787 | 40,787 | 0 | 0 | 0 | 0% |
| Leisure Sites | 0 | 0 | 0 | 42,516 | | 42,516 | 42,516 | 42,516 | 0 | 0 | 0 | 0% |
| Headstone Manor | 0 | 0 | 0 | 300,000 | | 300,000 | 300,000 | 300,000 | 0 | 0 | 0 | 0% |
| Delivering a new Harrow Muse | 250,000 | 1,000,000 | 1,250,000 | 250,000 | | 250,000 | 0 | 250,000 | 0 | 0 | 0 | 0% |
| Harrow Arts Centre & Hatch Er | 65,000 | 0 | 65,000 | 33,000 | | 33,000 | 0 | 65,000 | (32,000) | 0 | 0 | 0% |
| Upgrading the People's Networ | 135,000 | 0 | 135,000 | 135,000 | | 135,000 | 0 | 135,000 | 0 | 0 | 0 | 0% |
| Upgrading Library Managemer | 154,000 | 0 | 154,000 | 154,000 | | 154,000 | 0 | 154,000 | 0 | 0 | 0 | 0% |
| Leisure Centre Capital Infrastru | 100,000 | 200,000 | 300,000 | 100,000 | | 100,000 | 0 | 100,000 | 0 | 0 | 0 | 0% |
| | 704,000 | 1,200,000 | 1,904,000 | 1,055,303 | 0 | 1,055,303 | 383,303 | 1,087,303 | (32,000) | 0 | 0 | 0% |
| | 3,961,000 | 4,570,000 | 8,531,000 | 6,054,673 | 152,830 | 6,207,503 | 2,091,283 | 6,052,283 | 2,390 | 282,936 | 55,450 | 6% |

Appendix 2 - Capital Monitoring

Corporate Finance & Strategy

| Description | Latest Approved Capital Programme (Cabinet February 2012) | | | Latest Forecast | | | C/F from 2011/12 | Adjusted Budget (2012/13 Programme & 11 C/fwds) | Variance (Forecast Vs Adjusted Budget) | Current Year Expenditure Monitoring | | |
|--|--|------------------|-------------------|------------------|-------------------|-------------------|------------------|--|--|-------------------------------------|----------------|-------------------------------|
| | Current Year | Future Years | Total | Current Year | Future Years | Total | | | | Current Year | Current Year | Actual Expenditure to Date |
| Projects to be defined | 0 | 0 | 0 | 811,000 | | 811,000 | 811,000 | 811,000 | 0 | 0 | 0 | 0% |
| HARP 1 Refresh project | 0 | 0 | 0 | 245,014 | 412,148 | 657,162 | 85,000 | 85,000 | 160,014 | 0 | 0 | 0% |
| CCAD | 0 | 0 | 0 | 254,000 | 0 | 254,000 | 254,000 | 254,000 | 0 | 0 | 0 | 0% |
| Business Support | 0 | 0 | 0 | 341,309 | 0 | 341,309 | 341,309 | 341,309 | 0 | 280,645 | 0 | 82% |
| | 0 | 0 | 0 | 1,651,323 | 412,148 | 2,063,471 | 1,491,309 | 1,491,309 | 160,014 | 280,645 | 0 | 1 |
| SAP Minor Developments Finance Systems | 35,000 | 0 | 35,000 | 154,817 | 300,000 | 454,817 | 119,817 | 154,817 | 0 | 0 | 0 | 0% |
| Developments arising from Capital Management Investigation | 0 | 0 | 0 | 250,000 | | 250,000 | 250,000 | 250,000 | 0 | 0 | 0 | |
| Enhancing SAP Procurement | 0 | 0 | 0 | 364,210 | | 364,210 | 364,210 | 364,210 | 0 | (4,282) | 0 | -1% |
| | 35,000 | 0 | 35,000 | 769,027 | 300,000 | 1,069,027 | 734,027 | 769,027 | 0 | (4,282) | 0 | (0) |
| LAA Development of Partnerships | 0 | 0 | 0 | 236,490 | | 236,490 | 236,490 | 236,490 | 0 | 93,594 | 88,594 | 77% |
| LAA Green Gyms | 0 | 0 | 0 | 15,000 | | 15,000 | 15,000 | 15,000 | 0 | 7,995 | 0 | 53% |
| LAA Local Information Systems | 0 | 0 | 0 | 37,547 | | 37,547 | 37,547 | 37,547 | 0 | 0 | 1,095 | 3% |
| LAA Reablement | 0 | 0 | 0 | 220,000 | | 220,000 | 220,000 | 220,000 | 0 | 0 | 0 | 0% |
| Unallocated 2010/11 grant | 0 | 0 | 0 | 94,120 | | 94,120 | 94,120 | 94,120 | 0 | 0 | 0 | 0% |
| LAA - Community Support | 0 | 0 | 0 | 60,000 | | 60,000 | 60,000 | 60,000 | 0 | 0 | 20,000 | 33% |
| | 0 | 0 | 0 | 663,157 | 0 | 663,157 | 663,157 | 663,157 | 0 | 101,589 | 109,689 | 2 |
| ITO Milestone Payments | 3,247,000 | 0 | 3,247,000 | 3,664,086 | 777,914 | 4,442,000 | 1,195,000 | 4,442,000 | (777,914) | 0 | 0 | 0% |
| ICT Milestones | 413,000 | 0 | 413,000 | 413,000 | | 413,000 | | 413,000 | 0 | 0 | 0 | 0% |
| ITO/SAP/BTP & Other | 3,411,000 | 5,000,000 | 8,411,000 | 2,340,000 | 15,000,000 | 17,340,000 | | 3,411,000 | (1,071,000) | 0 | 0 | 0% |
| | 7,071,000 | 5,000,000 | 12,071,000 | 6,417,086 | 15,777,914 | 22,195,000 | 1,195,000 | 8,266,000 | (1,848,914) | 0 | 0 | 0 |
| My Harrow Services Account | 0 | 0 | 0 | 100,000 | 0 | 100,000 | 100,000 | 100,000 | 0 | 0 | 0 | 0% |
| | 0 | 0 | 0 | 100,000 | 0 | 100,000 | 100,000 | 100,000 | 0 | 0 | 0 | 0 |

Appendix 2 - Capital Monitoring

| | | | | | | | | | | | | |
|--|-----------|-----------|------------|-----------|------------|------------|-----------|------------|-------------|---------|---------|---|
| | 7,106,000 | 5,000,000 | 12,106,000 | 9,600,593 | 16,490,062 | 26,090,655 | 4,183,493 | 11,289,493 | (1,688,900) | 377,952 | 109,689 | 2 |
|--|-----------|-----------|------------|-----------|------------|------------|-----------|------------|-------------|---------|---------|---|

Appendix 2 - Capital Monitoring

Housing Revenue Account

| Description | Latest Approved Capital Programme (Cabinet February 2012) | | | Latest Forecast | | | C/F from 2011/12 | Adjusted Budget (2012/13 Programme & 11 C/fwds) | Variance (Forecast Vs Adjusted Budget) | Current Year Expenditure Monitoring | | |
|--------------------|--|-------------------|-------------------|------------------|-----------------|------------------|---------------------|---|---|-------------------------------------|---------------|----------------------------------|
| | Current Year | Future Years | Total | Current Year | Future Years | Total | | | | Current Year | Current Year | Actual Expenditure to Date |
| Extensions | 200,000 | 0 | 200,000 | 385,647 | 0 | 385,647 | 185,647 | 385,647 | 0 | 0 | 5,149 | 1.34% |
| Aids & Adaps | 600,000 | 0 | 600,000 | 600,000 | 0 | 600,000 | 0 | 600,000 | 0 | 0 | 0 | 0.00% |
| Main HRA programme | 6,897,350 | 15,038,000 | 21,935,350 | 8,397,350 | 0 | 8,397,350 | 1,500,000 | 8,397,350 | 0 | 143,371 | 14,405 | 1.88% |
| HRA Total | 7,697,350 | 15,038,000 | 22,735,350 | 9,382,997 | 0 | 9,382,997 | 1,685,647 | 9,382,997 | 0 | 143,371 | 19,554 | 1.74% |

Appendix 3 – Bad Debt Provision

Council Tax

Currently, bad debt provisions (BDP) of £3.95m exist [£4.14m- £0.187m; w/off's done 01/04/12-30/06/12] for Council Tax against a potential BDP of £3.125m for debts accrued to 31 March 2012.

| COUNCIL TAX | Arrears as at 1 st of April | Arrears as at Qtr 1 | BDP | BDP as at Qtr 1 |
|--------------------|---|------------------------|-----|------------------------|
| | £000 | £000 | % | £000 |
| Pre 2008-2009 | 834 | 763 | 100 | 763 |
| 2008-2009 | 643 | 587 | 86 | 505 |
| 2009-2010 | 816 | 748 | 73 | 546 |
| 2010-2011 | 1,264 | 1,174 | 54 | 633 |
| 2011-2012 | 2,193 | 1,577 | 43 | 678 |
| Total | 5,750 | 3,557 | | 3,125 |

National Non Domestic Rates (NNDR)

Currently, bad debt provisions of £2.32m [£2.5m- £0.177m; w/off's done 01/04/12 to 30/06/12] exist for business rates (NNDR) against a potential BDP of £2.162m, but as the business rates are a call on the national non-domestic rate pool of central government there is no financial affect to this Authority.

| NATIONAL NON DOMESTIC RATES (NNDR) | Arrears as at 1 st of April | Arrears as at Qtr 1 | BDP | BDPas at Qtr 1 |
|---|---|------------------------|-----|-----------------------|
| | £000 | £000 | % | £000 |
| Pre 2011-2012 | 1,237 | 1,042 | 100 | 1,042 |
| 2011-2012 | 1,608 | 1,494 | 75 | 1,120 |
| Total | 2,845 | 2,536 | | 2,162 |

Council Tax and Business Rates Court Cost

Currently, bad debt provisions (BDP) of £740k exists for Court Costs against a potential BDP of £700k. From previous years trends, this amount of provision appears to be adequate and in line with our overall provisions policy.

| Court Cost | Arrears as at 1 st of April | Arrears as at Qtr 1 | BDP | BDP as at Qtr 1 |
|-------------------|---|------------------------|-----|------------------------|
| | £000 | £000 | % | £000 |
| Pre 2009-2010 | 277 | 136 | 100 | 136 |
| 2009-2010 | 163 | 110 | 85 | 94 |
| 2010-2011 | 247 | 148 | 75 | 111 |
| 2011-2012 | 450 | 220 | 60 | 132 |
| 2012-2013 | 0 | 454 | 50 | 227 |
| Total | 1,137 | 1,068 | | 700 |

Appendix 3 – Bad Debt Provision

Housing Benefits

Currently, bad debt provisions of £2.079m [£2.119m - £0.04m w/off's 1/4/12 to 30/06/12] exist for Housing Benefit overpayment debt against a potential BDP of £2.7m (£1,954+£803m + £2,757m). The under provision will be partly funded from improved collection on overpayments although this will still leave a balance that will need to be met from revenue.

| Housing Benefit DEBTORS | Outstand as at 1 st of April | Outstand as at Qtr 1 | BDP | BDP as at Qtr 1 |
|--------------------------------|---|----------------------|-----|-----------------|
| | £000 | £000 | % | £000 |
| Pre 2010-2011 | 875 | 819 | 100 | 819 |
| 2010-2011 | 520 | 478 | 100 | 478 |
| 2011-2012 | 1,253 | 939 | 50 | 470 |
| 2012-2013 | 0 | 624 | 30 | 187 |
| Totals | 2,648* | 2,858 | | 1,954 |

| Housing Benefit LIVE CASES | Outstand as at 1 st of April | Outstand as at Qtr 1 | BDP | BDP as at Qtr 1 |
|-----------------------------------|---|----------------------|-----|-----------------|
| | £000 | £000 | % | £000 |
| Pre 2010-2011 | 264 | 220 | 100 | 220 |
| 2010-2011 | 429 | 310 | 75 | 233 |
| 2011-2012 | 1,181 | 852 | 30 | 255 |
| 2012-2013 | 0 | 474 | 20 | 95 |
| Totals | 1,874 | 1,858 | | 803 |

*The arrears as at 30/6/12 were a combination of closed accounts (debtors) and live cases. However, in order to obtain a more realistic bad debt provision we have separated the two areas as the risk of non collection is very different for the two areas, the former being owed by clients who no longer receive benefits or have moved out of the borough, and the latter relating to clients currently residing in Harrow and claiming housing or council tax benefits. Re this category, we can attach benefits to offset against debts and obtain payment direct from the DWP which reduces non collection risk. The DPD rates applied reflect this situation.